

# Staying Productive

*“Writing is a deliberate act; one has to make up one’s mind to do it.” ~James Britton*

## Allow Success—or, Just Do It!

Remember that getting something down, regardless of what it is, can jump-start your overall writing process.

- Permit yourself to engage in the process; don’t dwell on the product
- Write in small increments of time, regularly and at a convenient time of day
- Prepare your workspace, work there consistently, and keep it free of distractions
- Identify and respect your rituals for writing (e.g. when and where do you write best?)
- Plan daily goals
- Give yourself time to reflect
- Engage in conversations with others
- Keep a writing log for questions and tangential thoughts

## Persevere—or, Go With the Flow

Getting hung up on perfection is a sure-fire way to get writer’s block.

- Allow mistakes
- Accept small successes
- Move to new subtopics when stumped

## Avoid Avoidance

It might seem like your writing time is also a great time to clean your house, but it isn’t!

- Don’t get sidetracked
- Don’t accept new writing tasks
- Don’t allow failure

## Writing Really is so Easy—Yeah, Sure!

Then why doesn’t everyone do it? Just remember, momentum is key.

*“Writing is easy. All you do is stare at a blank sheet of paper until drops of blood form on your forehead.” ~Gene Fowler*