



# Using Google Slides To Create Flyers

You may need to create a flyer that others can edit.

One option for this is to create a flyer in Google Slides. You might choose this over [Canva](#), particularly if you are going to be sharing your flyer to collaborate on it with peers.

## Page Set-up for a Flyer in Google Slides:

Watch a short video going over the steps [here](#). (2 min.)

### The steps in the video, re-capped:

1. First open a new **Google Slides**.
2. Then to make slides the right dimensions for a poster/flyer:
  - Go to “File”
  - Select “Page Setup” “
  - Select “Custom” and change this to 8.5 by 11 (now it is a portrait view)
3. Design your flyer
4. Share with editing access if you are collaborating with someone else, or download as a PDF if the design is final (“File” then “Download” then chose “PDF”)

## Designing your Flyer:

Watch a longer video that shows a flyer being made in Google Slides [here](#) (8 min.)

This video shows how to insert images, layer text and images, add colors with hex codes, etc.

## Tips for using Google Slides:

- **Selecting objects:** To edit an object (text, image, etc.), click on it and make sure that it is surrounded by blue. Look for the thin blue box to make sure the right object is selected.
- **Layering objects:** You can put text on top of images. To layer objects you may need to adjust the “Order.” Do this by selecting an object, right-clicking, and then going to “Order” and choosing “Send backward” or “Bring forward.” (Or “Bring to front” / “Send to back”)

## Useful Websites for Creating Flyers:

- [Unsplash](#) offers high quality images you can use (no copyright restrictions)
- [Canva](#) for color palettes (you can copy the hex codes into Google Slides)
- [IconsDB](#) for icons for your flyers (you can change the color of the icons with a hex code)

## 2 Options for making flyers:

- Option #1: Start from Scratch (which is covered in the videos)
- Option #2: Start with a **Template** (existing design) and edit it:
  - You can copy something you have made using “File” “Make a copy”.
  - Or check out [some templates that you can edit here](#).

If you would like a tutorial, make a [Writing Center](#) appointment! We are here to help.