



# ANTIOCH UNIVERSITY

900 Dayton Street, Yellow Springs, OH 45387 | (937) 769-1087

## REPLACEMENT DIPLOMA/CERTIFICATE REQUEST FORM

Name on Antioch Record: \_\_\_\_\_

Last 4 of SSN or Student ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name to Appear on Document: \_\_\_\_\_

Degree Title: \_\_\_\_\_ (Optional) Award Date: \_\_\_\_\_

Major: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip Code: \_\_\_\_\_

DOCUMENTS/SERVICES REQUESTED (Check All That Apply)		PRICE	QTY
<input type="checkbox"/>	Replacement Diploma/Certificate (Mailed & Digital Copy)	\$40.00	X
<input type="checkbox"/>	Replacement Diploma/Certificate (Digital Only)	\$20.00	X
<input type="checkbox"/>	Antioch University Diploma Cover	\$15.00	X
<input type="checkbox"/>	Notary for Apostille Processing	\$10.00	X
<input type="checkbox"/>	Flat Rate 2-Day Expedited Shipping (Domestic)	\$20.00	X
<input type="checkbox"/>	Flat Rate 2-Day Expedited Shipping (International)	\$30.00	X
TOTAL AMOUNT TO BE CHARGED TO PAYMENT METHOD:		\$ _____ . _____	

## BILLING INFORMATION & BILLING ADDRESS

*By signing this agreement, you acknowledge and authorize Antioch University Office of Records Administration to process your request based on the payment information provided below and consent to the 2.95% service fee for orders charged to a credit or debit card.*

**Signature (Required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Credit Card Payment: Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Discover \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date (MM/YY): \_\_\_\_\_

CVV CODE: \_\_\_\_\_ (3 Digit Security Code on the back of the card)

Name on Card: \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Payment by Credit Card:	Send completed (Signed and Dated) Request Form to: Email: <a href="mailto:Records@Antioch.edu">Records@Antioch.edu</a> Fax: (937) 769-1354
Payment by Check, Money Order, or Cashier's Check Made Payable to "Antioch University"	Send payment and completed (Signed and Dated) Request Form to: Antioch University Office of Records Administration 900 Dayton Street Yellow Springs, OH 45387