

Legal Name Change Request

The University Registrar's Office can assist you with your legal name change. Using your Antioch email, please email your name change request along with supporting documentation, to registrar@antioch.edu.

To ensure your request is accurately processed, your email request should indicate exactly how your name should be updated:

- Legal first name:
- Legal middle name:
- Legal last name:

Acceptable supporting documentation (one of the following is required):

- Driver's License
- Social Security Card (SSN), all numbers should be redacted
- Court document, such as: marriage certificate, dissolution, or legal name change
- Passport

You will receive an email confirmation once your request has been processed.

If you use an alternative name for all contexts but have not legally changed your name (e.g. David Smith to replace Elizabeth Smith), you may request use of a [Chosen Name](#).

Note: Changes to a student's record can only take place while a student has an active status. Changes cannot be made to records for students that have graduated or have withdrawn.

Antioch employees, please contact your HR department for assistance.