



## Income Verification

Vj g'kpuvwekpu'dgny 'cr r n' 'v'gcej 'r ctgpn'kpenm' gf 'kp' 'v' g'j' qwugj qrf 0P qvkh' 'v' g'hkpcpeknc'kf 'qh'keg'kh'v'j' g'r ctgpn'k'k'gf " ugr ctcvg'KTU'kpeqo g'vz'tgwtpu'ht'4244'qt'j' cf 'c'ej cpi g'kp'o ctkcn'ucwu'chvgt'F'gego dgt'53.'42440

K'p'utwekpu'Eqo r'ngv'y'ku'bgv'k'p'kh'y' g't'ctgpn'k'k'gf 'qt'y' k'nh'k'g'c'4244'KTU'kpeqo g'vz'tgwtpu'40C'u't'ct'v'q'h'gf' g't'c'n'uw'f' g'p'v'c'k'f' 'g'ri' k'd'k'k'f' ." r'ctgpn'y' k'n'd'g'gs'w'k'gf' 'v'q'eq'p'ug'p'v'c'p'f' 'cr' r' t'q'x'g'lj' c't'k'p'i' 'c'p'f' 'k'o' r'q't'v'p'i' 'k'p'eqo' g'c'p'f' 'v'z' 'k'p'h'q'to' c'v'k'p' 'h'q'o' 'v'j' g'KTU'v'j' g'HCHUC' 'h'q'to' . 'g'x'g'p' 'k'h' 'v'j' g'c'w'g'o' r' v'q' 'd'v'c'k'p' 'q't' 'w'g' 'l'w'ej' 'f' c'v' 'k'u'k'p'g'h'g'e'v'k'g'0'k'p' 'q'y' g't' 'y' q't'f' u' . 'k'h'y' g't' c't'g'p'u' 'h'k'g'f' 'l'g'r' c't'c'v'g'4244'KTU'kpeqo g'vz'tgwtpu' 'd'q'y' 'b' w'w' 'r' t'q'x'k'f' g' 'e'q'p'ug'p'v'c'p'f' 'cr' r' t'q'x'c'n'v'q' 'l'j' c't'g'c'p'f' 'k'o' r'q't'v'k'p'eqo' g'c'p'f' 'v'z' 'k'p'h'q'to' c'v'k'p' 'h'q'o' 'v'j' g'KTU'k'p' 'b' q'u'v'c'ug'u' . 'p'q' 'h'w'v'j' g't' 'f' q'ewo' g'p'v'c'k'p' 'k'u' 'p'g'g'f' g'f' 'v'q' 'x'g't'k'h'f' '4244'k'p'eqo' g'k'p'h'q'to' c'v'k'p' 'v'j' c'v'y' c'u't'c'p'u'g't'g'f' 'k'p'v'j' g' 'u'w'f' g'p'w' 'HCHUC' 'w'ul'p'i' 'k'p'eqo' g'c'p'f' 'v'z' 'k'p'h'q'to' c'v'k'p' 'f' 'k'g'e'v'f' 'h'q'o' " 'v'j' g'KTU

K'4244'k'p'eqo' g'vz'tgwt'p'k'p'h'q'to' c'v'k'p' 'h'q't' 'v'j' g't' c't'g'p'u'y' c'u'p'q'v'c'x'c'k'c'd'g' 'q't' 'e'q'w'f' 'p'q'v'd'g' 'w'ug'f' . 'v'j' g't' c't'g'p'u'lj' q'w'f' 'r' t'q'x'k'f' g'v'j' g'k'p'u'k'w'w'k'p' 'y' k'j' "c" 4244'KTU'V'z'T'g'w't'p'V't'c'p'u'e't'r' v'u'q't' 'c' 'l'k'i' p'g'f' 'e'q'r' { 'h'h'y' g'4244'k'p'eqo' g'vz'tgwt'p'c'p'f' 'cr' r' n'c'c'd'g' 'u'ej' g'f' w'g'u'0

Please complete the following:

Student	Parent(s)
<input type="checkbox"/> I have successfully used the HCHUC's FAFSA information to report my income information on the FAFSA. I have not reported my income on the FAFSA. I have reported my income on the FAFSA. I have reported my income on the FAFSA.	<input type="checkbox"/> I/We have successfully used the FAFSA's Direct Data Exchange to retrieve my (and my spouse's) income information onto the FAFSA and submitted the FAFSA transaction. No other documentation is needed for income verification.
<input type="checkbox"/> I am unable to use the FAFSA's Direct Data Exchange to transfer my (and my spouse's) income information. I have attached a copy of my 2024 signed Tax Return here. (If you have not retained a copy of your 2024 tax return, you can request a copy of your 2024 Tax Return Transcript to be mailed to you (instructions below).	<input type="checkbox"/> I/We are unable to use the FAFSA's Direct Data Exchange to transfer my (and my spouse's) income information. I have attached a copy of my 2024 signed Tax Return here. (If you have not retained a copy of your 2024 tax return, you can request a copy of your 2024 Tax Return Transcript to be mailed to you (instructions below).
<input type="checkbox"/> I filed an Amended Income Tax Return, I was a victim of IRS Identity Theft, or I filed a Non-IRS Income Tax Return. I will contact the Financial Aid Office for detailed instructions on how to complete verification.	<input type="checkbox"/> I/We filed an Amended Income Tax Return, I was a victim of IRS Identity Theft, or I filed a Non-IRS Income Tax Return. I will contact the Financial Aid Office for detailed instructions on how to complete verification.
<input type="checkbox"/> I certify that we were not employed and did not have earned income in 2024 and will complete the Tax Return Non-Filer section below.	<input type="checkbox"/> I/We certify that we were not employed and did not have earned income in 2024 and will complete the Tax Return Non-Filer section below.
<input type="checkbox"/> I am unable to use the FAFSA's Direct Data Exchange to transfer my (and my spouse's) income information. I have attached a copy of my 2024 signed Tax Return here. (If you have not retained a copy of your 2024 tax return, you can request a copy of your 2024 Tax Return Transcript to be mailed to you (instructions below).	<input type="checkbox"/> I/We are unable to use the FAFSA's Direct Data Exchange to transfer my (and my spouse's) income information. I have attached a copy of my 2024 signed Tax Return here. (If you have not retained a copy of your 2024 tax return, you can request a copy of your 2024 Tax Return Transcript to be mailed to you (instructions below).

Get 2024 Federal Tax Return Transcript from the IRS

- Get Transcript Online – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Sign in to your online account." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. If you need help creating an ID.me account or verifying your identity, visit the ID.me IRS Help Site.
- Get Transcript by Mail – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

## Tax Return for Non Filers

Complete this section if: 1. you, the student and/or your parent(s) will not file and are not required to file a 2024 income tax return with the IRS, but earned income from work in 2024 or 2. you, the student were not employed and had no income earned from work in 2026.

In the following table, please list all earnings from work during 2024 and **complete the 2024 W-2 or 1099-MISC**. More information about who is required to file can be found at [www.IRS.gov](http://www.IRS.gov). If you are required to file a return, but have not, you must file your return in order to be considered for Federal Student Aid. Your application cannot be considered complete until all earnings from work can be verified with a W2 or 1099-MISC.

Employer's Name	Student	Parent(s)	IRS W-2 or 1099 Attached?
	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
	\$	\$	<input type="checkbox"/>
<b>Total Income Earned from Work in 2024</b>	\$	\$	—

- If you did not retain copies of your 2024 W-2(s), you can obtain a 2024 Federal Wage and Income Transcript from the IRS, call 1-800-908-9946 or go to [www.IRS.gov](http://www.IRS.gov). There, click on the “Get Your Tax Record” link. Follow the on-screen instructions to log in or to create an IRS account. Once your account is created, make certain to request the 2024 “Wage and Income Transcript,” and submit this to the Financial Aid Office.
- For both parent and student non-tax filer, provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2024 that indicates a 2024 IRS income tax return was not filed with the IRS or other relevant tax authority. To obtain confirmation of non-filing, go to [www.IRS.gov](http://www.IRS.gov) and click on the “Get Tax Record” link. Make certain to request the “Verification of Non-filing Letter”. Alternatively, a confirmation of non-filing can be obtained from the IRS using Form 4506-T and checking box 7. If appropriate, a similar confirmation from another taxing authority (e.g., a U.S. territory or a foreign government) is also acceptable.

Check here if confirmation of non-filing is provided.

Check here if confirmation of non-filing will be provided later.

### Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student and one parent must sign this worksheet.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Print Parent's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

# ANTIOCH UNIVERSITY

## Identity Verification (To Be Signed in the Presence of a Notary)

If you (the student) are unable to appear in person at Antioch University to verify your identity, you may provide to the institution:

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student's ID Number

### Notary's Certificate of Acknowledgment

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_  
Date

before me, \_\_\_\_\_ personally appeared, \_\_\_\_\_,  
Notary's Name Printed Name of Signer

and provided to me on basis of satisfactory evidence of identification \_\_\_\_\_  
Type of Government issued Photo ID Provided  
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal \_\_\_\_\_  
Notary Signature

My commission expires on \_\_\_\_\_.  
Date

seal