



Request To Rescind Hold on Disclosure of Directory Information

The *Family Educational Rights and Privacy Act of 1974, as Amended*, designates certain information related to students as *directory information* and gives the University the right to disclose such information to anyone inquiring without having to ask for permission, unless the student specifically requests in writing that all such information not be made public without their written consent. The categories of directory information as listed in the University General Catalog policy statement on privacy rights include, but are not limited to: name, address, telephone listings, email address, photographs, date and place of birth, major field of study, academic level, enrollment status, dates of attendance, previous institution(s) attended, major field of study, participation in officially recognized activities, degrees, honors and awards received.

This information may be withheld in full (except as permitted by law) by submitting a written request. Such requests must be renewed annually, but if they are in place upon your graduation or withdrawal from the University, the request will remain on your record until or unless rescinded in writing by you.

If you have previously requested to have your directory information withheld, but wish to rescind that hold, fill out the form below and submit it to your campus Registrar’s Office.

Once received, all directory information will be released upon request in accordance with University policy. Regardless of the effect upon you, Antioch University assumes no liability for honoring your instructions that such information no longer be withheld.

I have carefully read the above and request to rescind the hold on my directory information. I understand that this allows **all** of my directory information to be released to third parties without my written permission or as permitted by the law.

STUDENT’S FULL NAME (Print)

STUDENT IDENTIFICATION NUMBER or SSN

DATE

STUDENT SIGNATURE

Return completed form to your campus Registrar’s office
or the University Registrar’s Office
900 Dayton Street, Yellow Springs, OH 45387
Ph.: (937) 769-1818 • Fax: (937) 769-1804