

Independent Study Contract

Submit the original of this contract to the Registrar, and a copy to your adviser and your program rep, as needed. The Registrar will not accept without signatures.



Student Name: _____
Student ID #: _____
Title of Learning Activity (29 characters or less): _____
Quarter: _____ Credits: _____

Evaluator Name: _____
Evaluator phone#: _____ Evaluator e-mail: _____

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**Student agreement:** I understand that this document is a formal request for registration and assessment of the above learning activities. I agree to pay the associated registration charges for these activities and understand that failure to do so may result in the submission of my student account to an outside collections agency. I understand that all costs, fees and expenses incurred by Antioch in attempting to collect the debt will be added to the account balance. These costs may include, but are not limited to, collection agency fees, reasonable attorney fees, court costs and other out-of-pocket expenses.

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We agree to the above learning plan:

Student: _____ Date: _____

Evaluator: _____ Date: _____

Student's Core Faculty Advisor: _____ Date: _____

Dean of GLC: _____ Date: _____

Graduate Programs in Leadership and Change

Please check the appropriate box:

- CHNG599: Independent Study
- CHNG699: Thesis

PLEASE NOTE:

GLC students interested in creating an Independent Study to fulfill elective requirements and pursue personal learning goals should begin by consulting with their adviser on the intention of the study and the choice of evaluator. With the evaluator's help, the student will draft a syllabus or complete this form with the following information regarding the proposed course of study:

- A short title appropriate for an academic transcript
- The purpose relative to the goals of the degree program
- The student's learning goals
- The learning activities proposed
- Method(s) of demonstrating the learning accomplished
- Number of credits to be earned, to be determined in consultation with the adviser
- The name of the evaluator

Students must submit the draft proposal to the adviser for review and approval. The student will need to make any revisions and have the final syllabus approved by his/her faculty adviser. The student must have the approval of his or her academic adviser, the evaluator, and the dean. The student may then register for the Independent Study. The course title on the registration form will appear on the transcript. Students should not

use “Independent Study” as the course title. The course code is CHNG599. Registration for Independent Study credits is not available online and must therefore be done by completing the Independent Study form.

Please fill in the following or, if applicable to your department, attach a syllabus:
(please use additional space if needed)

Major Learning Intention:

What is the overall purpose of this activity?

Learning Goals:

What specific knowledge, skill and/or attitudinal competencies will be acquired?

Learning Experiences:

What experiences will student undertake in order to achieve the intention and objectives?

Demonstration of Learning:

How will accomplishment of the learning objectives be demonstrated to the evaluation? What criteria will be used for assessment?

Readings, or Resources Required:

What readings or other learning resources will be used?

Evaluator Role:

What forms of assistance has the evaluator agreed to provide?

Scheduled Completion:

Student work to be complete and submitted to evaluator: _____

Date evaluation to be submitted to Antioch: _____

(Guideline: Evaluators submit assessments by Saturday of the twelfth week of the quarter. Evaluations by those who are not core or adjunct AUS faculty members are submitted by email directly to the registrar: registrar@antiochseattle.edu or btalmadge@antioch.edu)